

## BRIEFING NOTE 1

**To:** All Bidders

**From:** Director: Supply Chain Management

**Date:** 09 April 2024

**Subject:** Bid No. CIDB/012/2324 APPOINTMENT OF SUITABLY QUALIFIED AND EXPERIENCED LEGAL FIRMS TO A PANEL OF LEGAL SERVICES PROVIDER FOR cidb OVER A PERIOD OF 36 MONTHS

### 1. Issue Addenda

This Briefing Note is issued to modify, explain or clarify the original tender document and is hereby made a part of the following bid:

Bid No	Bid Description
CIDB/012/2324	Appointment of suitably qualified and experienced legal firms to a panel of legal services provider for cidb over a period of 36 months

#### 1.1. Amendment of the evaluation criteria

**Paragraph 1.7.2.1.3** Second stage: Functionality on page 12 to 13 states the evaluation criteria for this tender. This is to amend the evaluation criteria for the Experience of the Candidate Attorney as follows:

Clause	As Published in RFP	To Be Read As
Paragraph 1.7.2.1.3 Second stage: Functionality on page 12- 13	<p><b>Experience of the Candidate Attorneys (10)</b></p> <p>Provide information of candidate attorneys who will be supporting the attorneys for the duration of the contract.</p> <p><b>Points will be allocated as follows:</b></p> <p><i>1 year experience = 4 points</i></p> <p><i>2 years' experience = 6 points</i></p> <p><i>3 years' experience = 8 points</i></p> <p><i>4 years' experience = 10 points</i></p>	<p><b>Experience of the Candidate Attorneys (10)</b></p> <p>Provide information of candidate attorneys who will be supporting the attorneys for the duration of the contract.</p> <p><b>Points will be allocated as follows:</b></p> <p><i>1 year experience = 5 points</i></p> <p><i>2 years' experience = 10 points</i></p>

## **2. Background Communication and cidb's agent**

Each communication between the cidb and a tenderer shall be to or from the cidb's agent ONLY, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The cidb will not take any responsibility for non-receipt of communications from or by a tenderer.

## **3. Seek Clarification**

Please note that the tenderer may seek clarity on this bid as and when required. Please forward all queries or clarity seeking questions relating to these bids to the following cidb's Agents:

### **Queries**

Name : Mr Sphiwe Mlangeni  
E-mail address : [Sphiwem@cidb.org.za](mailto:Sphiwem@cidb.org.za)  
Tel number : 012 482 7328

Thank you and looking forward to your bid responses.

Yours sincerely,



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**Cynthia Masokwe**  
**Director: Supply Chain Management**